



WWW.NOWROOMSLIVERPOOL.CO.UK



TENANT APPLICATION FORM

ALL TENANT CHECK APPLICATIONS MUST BE SUBMITTED TO US VIA EMAIL AT INFO@NOWROOMSLIVERPOOL.CO.UK. WE ARE A MEMBER OF THE NLA AND CONDUCT STRICT CHECKS ON ALL TENANT APPLICATIONS. ALL TENANTS MUST COMPLETE AN APPLICATION IN ORDER TO RESERVE A ROOM.

DETAILS OF THE PROPERTY APPLIED FOR

Address

Monthly rent

Guarantor Name

Deposit Value

PERSONAL DETAILS OF TENANT

Title

First Name

Surname

Date of Birth

Home telephone

Work telephone

Mobile telephone

National Insurance Number

Marital Status

Current address

Current postcode

Have you enclosed a copy of your passport?

Do you have any children?

ABOUT YOU

We are keen to match like minded tenants with each other in each house. By filling out this section we get to know a bit more about you and when other rooms become available to rent we know who may be best suited to live with you Hobbies

Interests

Sports

RENTAL ACCOMMODATION

We require details of the last 12 months worth of rental accommodation you have lived in. This may be rented over the last year or longer

Address of Property Rented

Postcode

Date Moved in

Date Moved out

Landlord/Letting Agency Name (First and Last)

Landlord/Letting Agency Address

Landlord/Letting Agency Phone Number

Landlord/Letting Agency Email

Rent per month

Deposit Paid?

RENTAL ACCOMMODATION (continued)

Address of Property Rented

Postcode

Date Moved in

Date Moved out

Landlord/Letting Agency Name (First and Last)

Landlord/Letting Agency Address

Landlord/Letting Agency Phone Number

Landlord/Letting Agency Email

Rent per month

Deposit Paid?

CHARACTER REFERENCE

Only fill out this section if you have not lived in rental accommodation in the last 6 years

We require a character reference from someone who knows you well. This can be from anyone barring family members or friends.

Name

Address

Contact telephone number

Contact email

Occupation

Relationship to applicant

EMPLOYMENT/INCOME DETAILS

Company Name

Address of Employment

Manager's Name

Manager's Email

Manager's Telephone Number

Contact Details for Employment Reference

Name Email

Telephone Number

Annual Income Annual Bonuses Employment Start Date

STUDENT DETAILS

University Year of Study Faculty

Course Title Course Tutor

Course tutor email address Student ID number

Offer Letter from University attached

Please provide proof of how you intend to pay your monthly rent:

- a) Student Loan
- b) Personal savings account - bank statement required
- c) Parents - must be guarantor
- d) part time job - employment section must be completed

Student Loan Amount

£

Enrolment Certificate Attached (please send a copy of your enrolment certificate from the University as part of this application)

SELF EMPLOYED/COMPANY OWNER

Please only complete this section if you are self employed

Name of Company Incorporation date of Company Date of Directorship appointment

Please attach the following to your application:

1. A copy of your latest SA302s
2. A couple of current bank statement with proof of earnings

MOVING FROM ABROAD

Only complete this section if you are moving to this country AND have never rented in the UK

Visa Status Trade or Profession

Please attach the following to your application:

1. A copy of your Visa
2. A copy of current bank statement with proof of savings for rent

HOME OWNER

This section is only to be completed if you are a home owner and renting this accommodation whilst you still own

Address

Postcode

Purchase Date

Mortgage Balance

£

A copy of Title deed for ownership verification

FINANCE

Details of Any Loans or Hire Purchases

Lender	Amount	Monthly repayment	Expiry Date

Credit Cards and Store Cards

Card company	Credit Limit	Balance owing

Tenant signature

Name

Signature

Date

Now Rooms Liverpool: Blue Ocean Media, Baird House, Liverpool Innovation Park, 360 Edge Lane, Liverpool, L7 9NJ

web: www.nowroomsliverpool.co.uk; **tel:** 0151 679 1000



**NOW ROOMS
LIVERPOOL**

WWW.NOWROOMSLIVERPOOL.CO.UK

Now Rooms Liverpool

Guaranteed Liverpool Lets,

Baird House, Liverpool

Tel: 0151 679 1000 Innovation Park, info@nowroomsliverpool.co.uk 360

Edge Lane,

Liverpool.

L7 9NJ

TENANT CONSENT DECLARATION

Please complete in BLOCK CAPITALS and return to Guaranteed Liverpool Lets T/A Now Rooms

Full Name of Tenant:

Date of Birth:

SECTION 1 – Required for all Tenant Checks

I confirm that the information supplied by me in this application is true and complete to the best of my knowledge and I give my consent to **Guaranteed Liverpool Lets T/A Now Rooms** to verify this information by whatever means deemed necessary.

I consent to **Guaranteed Liverpool Lets T/A Now Rooms** searching information held by a credit reference agency and I understand that this search will be recorded and information relevant to this risk assessment will be passed to the landlord of the property being applied for.

I agree that information supplied by me will be held in accordance with the Data Protection Act 1998 and understand that I have the right to request a copy of all information held about me subject to an administration fee.

TO MY EMPLOYER/ACCOUNTANT:

I hereby authorise you to respond to any enquiry received from **Guaranteed Liverpool Lets T/A Now Rooms** and to provide to them confirmation of my salary/income and any other particulars of information they request in connection to this application. I confirm that I will be responsible for any charges raised by you in connection to the provision of this reference.

TO MY CURRENT LANDLORD/LETTING AGENT/UNIVERSITY:

I hereby authorise you to respond to any enquiry received from **Guaranteed Liverpool Lets T/A Now Rooms** and to provide to them details of how I have conducted my tenancy, including my payment history and condition of the property. I further confirm that I will be responsible for any charges raised by you in connection to the provision of this reference.

Signed: Print Name: Date: